



Grant Making Policy

Version Number	2	Approval Date:	January 2025
Policy Review Frequency:	Annually	Next Review Date:	January 2026
Approving Board:	Trustees	Published on Website:	Yes



Introduction:

Rehmat Educational Foundation, a UK-based Charitable Incorporated Organisation (CIO), is dedicated to providing education and vocational training to street children and those engaged in child labour. Our mission particularly focuses on advancing education through the provision of grants, donations, and scholarships to underprivileged children in Pakistan, as determined by the Trustees from time to time. We are committed to advancing our mission through strategic grant-making, ensuring alignment with our objectives while making a meaningful impact in the communities we serve.

Purpose:

The purpose of this policy is to set out the principles and procedures that guide the Trustees when they make grants to further the objectives of the charity. It also provides information about the Foundation's grant-making process to anyone who is applying to the Foundation, or would like to apply to the Foundation, for a grant.

Primary Beneficiary:

The Trustees are eager to support activities that advance the Foundation's objectives effectively. However, they acknowledge the limited availability of funds for distribution each year. The Trustees have decided to prioritize support for Rehmat School in Ahmad Pur East, Pakistan, as the primary beneficiary. Rehmat School is committed to offering comprehensive education and vocational training to street children in the region. The Foundation will focus its support to ensure the continued operation and success of this institution. The school's progress will be reviewed every three years to ensure it continues to align with the Foundation's objectives.

Additional Beneficiaries:

Other charities, organizations, and schools may be considered for grants, depending on the availability of funds. The Trustees typically award grants to organizations, particularly in Pakistan, that offer free education to street children, children deprived of education due to child labour, and underprivileged children who have never attended school or have dropped out due to financial hardships.

The Trustees usually do not award grants to applicants who have previously submitted proposals that failed the Trustees' due diligence checks, especially if the issues identified at that time remain unaddressed.

Criteria: To be eligible, these additional beneficiaries must clearly align with and support the Foundation's objectives of education and vocational training for marginalized children.



Assessment: Each potential beneficiary will be evaluated on their capacity to effectively utilise funds in accordance with the Foundation's mission.

Exceptional Grants: In certain circumstances, the trustees may decide to award grants outside of the stated priorities.

Criteria for Exceptional Grants: Such grants will be awarded only if they significantly advance the Foundation's objectives and represent an appropriate and impactful use of funds.

Rationale and Approval: The rationale for any exceptional grant will be thoroughly documented, and approval will require consensus among the trustees.

Annual Review:

Grant Funding Priorities: The Foundation commits to an annual review of its grant funding priorities.

Aligning Mission and Resources: This review will ensure that our grant funding strategies are aligned with our mission and that our resources are used effectively to maximize our impact.

Adjustments and Updates: Based on the review findings, adjustments to the grant making policy and priorities may be considered to address emerging needs and challenges in the field of education and child welfare.

Application Process:

Application Submission: Interested organizations must submit a formal grant application, outlining their objectives, alignment with Foundation's goals, funding needs, and anticipated impact. All grant proposals must be made by email to contact@rehmatfoundation.org.uk

Applications are considered during the Trustees' formal meetings throughout the year. They are not typically reviewed between these meetings unless exceptional circumstances arise, at the Trustees' discretion.

Proposals must clearly explain how the grant will be utilised and present a compelling case for support. Specifically, a proposal must:

- a) Demonstrate how the activities funded by the grant will benefit the intended beneficiaries and advance one or more funding priorities.
- b) Detail how the grant will be managed.



- c) Provide information about the key individual(s) responsible for managing the grant and delivering the proposed activities.
- d) Include a budget for the proposed activities.
- e) Provide a proposed timeline for the use of the grant.
- f) Give details of any additional funding that has been awarded or is being sought for the activities to be funded by the grant.

Evaluation Procedure: Applications will undergo a comprehensive review process to assess their alignment with the Foundation's priorities and their potential contributions to our mission.

How We Make Decisions About Grants:

The Trustees hold ultimate responsibility for all grant-making decisions and ensuring that all awarded funds advance the Foundation's objectives. Certain functions may be delegated in accordance with the Foundation's articles of association, such as:

- a) Individual Trustees or members of a grant advisory committee may be tasked with reviewing grant proposals and recommending actions to the Trustees.
- b) Before awarding a grant, the Trustees may consult individuals with relevant expertise or experience for information and discussions, though these individuals will not participate in the final decision-making.

In cases where a grant award recommendation is made, the Trustees have the discretion to reject the recommendation, especially if they believe the grant would not effectively further the Foundation's objectives or might conflict with its policies or interests.

The Trustees will convene to review grant proposals and determine whether to award a grant. Only successful applicants will be informed of the decision.

If a grant is awarded, the Trustees will:

- a) Outline the key terms of the grant and any attached conditions in a grant agreement.
- b) Request the applicant to sign the grant agreement to confirm their acceptance of the terms and conditions.

If a grant is not awarded, the Trustees are not obligated to provide reasons for their decision. The Trustees' decision on awarding a grant is final.



Decision Timeline: Applicants will be informed of final decisions within a specified timeframe upon completion of the review process.

Conclusion

Rehmat Educational Foundation remains committed to empowering street children through quality education and vocational training. Our grant making policy is designed to ensure that our funds are used effectively and strategically, with a primary focus on our cornerstone beneficiary, Rehmat School, and additional beneficiaries that align with our vision. We are dedicated to transparency, strategic alignment, and impactful grant making to create lasting change in the lives of those we serve.